

## Fact Sheet | 2022-2023

General Information		
Institution	Portuguese Institute of Marketing Management - IPAM	
Erasmus Code	P Lisboa 110	PIC number : 949017640
International Office Coordinator	<b>Liliana Rosalino</b> <a href="mailto:lrosalino@universidadeeuropeia.pt">lrosalino@universidadeeuropeia.pt</a>	
International Office Specialist	<b>Ana Forte</b> <a href="mailto:internationaloffice-lisboa@ipam.pt">internationaloffice-lisboa@ipam.pt</a>	
Contacts		
<b>Quinta do Bom Nome, Estrada da Correia 53, 1500-210 Lisboa,            internationaloffice-lisboa@ipam.pt            +351 229 398 089</b>		

Academic Calendar (TENTATIVE DATES)	
1 <sup>st</sup> Semester	
Welcome week (mandatory)	from 05-09-2022 to 09-09-2022
Start of the 1st semester	12-09-2022
Christmas Break	From 23-12-2022 to 03-01-2023
End of 1st Semester	04-01-2023
Final Exams	from 05-01-2023 to 10-02-2023
2 <sup>nd</sup> Semester	
Welcome week (mandatory)	from 06-02-2023 to 10-02-2023
Start of the 2d semester	13-02-2023
Easter Break	From 10-04-2023 to 16-04-2023
End of 2nd Semester	31-05-2023
Final Exams – 2nd semester	from 05-06-2023 to 21-07-2023

Note: The academic calendar may differ according to degrees and academic years. The exact dates of the semester will be mentioned in the acceptance letter of each student.

### Student Nomination and Application

**Nomination:** The partner universities should nominate the students to the **online** [Nomination form](#).

**Online Application:** All students need to fill in an online application and submit the required documentation at : <http://international.ipam.pt/incoming>

- A photo (jpeg, jpg, png, gif)
- A copy of the front and back of your national ID Card or of your valid Passport (depending if you're an European citizen or not)
- A copy of your transcript of records from your Home University
- A copy of your Health Insurance Card or International Health Insurance
- Learning Agreement (duly approved and signed by your coordinator)

Deadlines	1st Semester (Fall Semester)	2nd Semester (Spring Semester)
Nomination and Online Application Non-European Students	15th May	15th October
Nomination and Online Application European Students	31 <sup>st</sup> May	31 <sup>st</sup> October

### Important information

Health insurance	Incoming students must have a valid International Insurance. The European Health Card is enough for students coming from Europe.
Personal Accident Insurance	Incoming student must have a valid International Personal Accident Insurance. If not, it's mandatory to pay the insurance fee on the Academic Services during the Welcome Week. It costs 30€ and it covers personal accidents at IPAM and on students' way back home or home to IPAM.
Visa	Non-European students must have student visa
Housing	<p><b>Student Residences</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Xior</a></li> <li>• <a href="#">Livensa Living</a></li> </ul> <p><b>Other options:</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Uniplaces</a></li> <li>• <a href="#">Erasmus Life - Housing</a></li> </ul>